MINISTRY OF JUSTICE OF GEORGIA

NATIONAL AGENCY OF PUBLIC REGISTRY

Preparation of extract from the Registry of Entrepreneurs and Non-entrepreneurial (Noncommercial) Legal Entities

Any person has a right to request preparation of extract from the Registry of Entrepreneurs and Nonentrepreneurial (Non-commercial) Legal Entities

The following shall be filed for the purpose of requesting preparation of extract:

- Application;
- Identity document of the interested person (identity certificate, passport, residency certificate, etc.);
- The document confirming payment of a fee;

Term and fee of the registration proceedings:

- within one business day - GEL 20, and if request is made electronically, through internet - within one business day - GEL 13;
- on the day of submitting the application - GEL 75, and if request is made electronically, through internet - within one business day - GEL 52;
- Preparation of an extract on the English language - GEL 26 (this fee is added to that service fee, along with which the preparation of the extract on English language is requested).

Important information:

- In the process of preparation of an extract, any document or information may be additionally requested, which is necessary for making a decision on the issue requested by the application.
- Counting of the term of registration proceedings starts on the day following the application registration day and ends at the end of the last day of the term. If the last day of the term coincides with non-business day or holiday, then the last day of the term is the following business day.
- It is possible to submit application and documentation for registration with the request of registration and provision of information at any territorial office of the Agency, Public Service Halls, other authorized persons personally or electronically (through the unified portal of electronic services my.gov.ge).